

Телепроект «МОЯ ШКОЛА в online»

ГОТОВИМСЯ К ЕГЭ

АНГЛИЙСКИЙ ЯЗЫК

11 класс

Урок № 7

Письмо

(задание 39) (часть 2)

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# Что мы сегодня будем изучать?

Подготовка к ЕГЭ  
по английскому языку.  
Раздел «Письмо»

Задание 39. Письмо личного характера. (Часть 2).

# Дополнительная схема оценивания задания 39 личное письмо

2. Организация текста	Логичность	
	Деление на абзацы	
	Средства логической связи	
	Обращение на отдельной строке	
	Завершающая фраза на отдельной строке	
	Подпись на отдельной строке	
	Адрес автора в правом верхнем углу (можно краткий)	
	Дата под адресом	
	ИТОГОВЫЙ БАЛЛ (максимальный балл – 2)	

# Логический переход между первым и вторым абзацем

- “In your letter you asked me about.....”
- “I’d like to answer your questions.”
- “As for your questions, I’d like to say.....”

# Логический переход между вторым и третьим абзацем

- “You write about ....” ,
- “By the way, I’d like to ask you about....”
- “You also wrote that.....”

## Слова-связки

Слова, позволяющие дополнить высказывание необходимой информацией:  
**and, in addition, as well as, also, too, besides, moreover, both ... and**

Слова, используемые для высказывания причины происходящего:  
**because, since, as, because of**

Слова, помогающие противопоставить идеи одна другой:  
**but, while, whereas, however, though**

- Kim is friendly. She is polite.  
Kim is **both** friendly **and** polite.  
Kim is friendly. She is **also** polite.  
Kim is friendly **and** polite.
- I like football. I don't like basketball.  
I like football **but** I don't like basketball.
- I stayed at home. The weather was bad.  
I stayed at home **because** the weather was bad.  
**Because of** bad weather I stayed at home.  
The weather was bad **so** I stayed at home.

Last summer my parents and I went hiking to the mountains.

We spent the whole week together and enjoyed it very much. How often do you take active holidays? Who do you think is the best company for you? What extreme sports would you like to try, if any, and why?

Last month our English class got an interesting project. We wrote a paper about interesting events in the past of our country ...

Write a letter to Tom.

In your letter

- answer his questions
- ask **3 questions** about his project paper

**In your letter you ask me about my active holidays. Well,** I take active holidays once a month. We usually go to the city park to play volleyball or football. I think that the best company for me is my friends. We always have fun together. **As for me,** I'd like to try snowboarding **because** it seems really exciting to me **and** I like winter sports.

**You also wrote about a project paper.** What was the name of your project? What events did you write about in your project? Did you write about any outstanding people of your country in the project?

... I know you had your birthday yesterday. Where and how did you celebrate it this year? What presents did you get and which of them did you like most? How do you plan to share photos from the party, if at all?

Oh, by the way, my elder sister has moved to New York ...

Write a letter to Nancy.

In your letter

- answer her questions
- ask **3 questions** about her sister's new accommodation

**As for your questions, I'd like to say that** I celebrated my birthday at home with my family and friends. We had a great party with dancing, singing **and** lots of surprises. I got a book, a new T-shirt **and** a nice cap as presents **but** most of all I liked a very beautiful sweater presented by my mum. You know, I have lots of photos from the party. **So**, I plan to make a special photo album and show it to all my friends.

**By the way, I'd like to ask you about your sister's new accommodation.** Where is it located? How many rooms are there? What colour are the walls in the rooms?

# Деление на абзацы

1. Благодарность, ссылка на предыдущий контакт
2. Ответы на вопросы
3. Постановка вопросов другу
4. Заключительные фразы, надежда на последующий контакт

**Адрес**

**Moscow  
Russia**

**ИЛИ**

**32, Green St  
Podolsk  
Russia**

## Дата под адресом

11 June 2020

The 11th of June 2020

June 11, 2020

11.06.2020

11/06/2020

06/11/2020

Moscow  
Russia  
11 June 2020  
(5 слов)

32, Green St  
Podolsk  
Russia  
11.06.2020  
(6 слов)

Klin  
Russia  
The 11<sup>th</sup> of June 2020  
(7 слов)

... I know you had your birthday yesterday. Where and how did you celebrate it this year? What presents did you get and which of them did you like most? How do you plan to share photos from the party, if at all?

Oh, by the way, my elder sister has moved to New York ...

Write a letter to **Nancy**.

In your letter

- answer her questions
- ask **3 questions** about her sister's new accommodation

Moscow

Russia

11 June 2020

Dear Nancy,

Last summer my parents and I went hiking to the mountains. We spent the whole week together and enjoyed it very much. How often do you take active holidays? Who do you think is the best company for you? What extreme sports would you like to try, if any, and why?

Last month our English class got an interesting project. We wrote a paper about interesting events in the past of our country ...

Write a letter to Tom.

In your letter

- answer his questions
- ask 3 questions about his project paper

Klin

Russia

The 11<sup>th</sup> of June 2020

Hi Tom,

## Завершающая фраза и подпись

Yours,

Helen

ИЛИ

All the best,

Helen

Moscow  
Russia  
11/06/2020

Dear Nancy,

Thanks a lot for your letter. It was great to hear from you again.

As for your questions, I'd like to say that I celebrated my birthday at home with my family. We had a party with dancing and lots of surprises. I got a book, a nice T-shirt as presents but most of all I liked a beautiful sweater presented by my mum. You know, I have lots of photos from the party. So, I plan to make a photo album and show it to all my friends.

By the way, you wrote about your sister's accommodation. Where is it located? How many rooms are there? What colour are the walls in the rooms?

Well, have to go now. I have a lot of homework to do. Keep in touch.

Yours,  
Helen

(138 слов)

Moscow  
Russia  
11.06.2020

Dear Tom,

Thanks a lot for your letter. I'm always glad to read your letters.

You ask me about my active holidays. Well, I take active holidays once a month. I usually go to the city park to play volleyball or football with my friends. I think that the best company for me is my friends. We always have fun together. As for me, I'd like to try snowboarding because it seems really exciting to me and I like winter sports.

You also wrote about a project paper. What was the name of your project? What events did you write about in your project? Did you write about any outstanding people of your country in the project?

Well, have to finish now. My mum asked me to help her about the house. Drop me a line.

Best wishes,

Helen

(142 слова)

# Схема оформления письма

Moscow  
Russia  
16.06.2020

Dear ...,

Thanks a lot for your letter. It was great to hear from you again.

In your letter you ask me about ..... Well,

.....  
.....  
.....

By the way, you also wrote about

.....  
.....  
.....

Well, that's all for now. Hope to hear from you soon.

Yours,

.....

You have received a letter from your English-speaking pen-friend **Max** who writes:

... Last week it was my sister's turn to go to the grocery store. For three days we had nothing to eat but frozen vegetables. Yucky.

**Who and how often buys food in your family? What kind of food do you usually have at home? What do you think about your local grocery food stores?**

Our teacher **is planning** a school trip to the national park ...

Write a letter to **Max**.

In your letter

- answer his questions
- ask 3 questions about **the trip**

Write **100–140 words**.

Remember the rules of letter writing.

Moscow  
Russia  
16/06/2020

Dear Max,

Thanks a lot for your letter. It was great to hear from you again.

In your letter you ask me about food. Well, both my mum and my dad buy food in my family. They do it almost every day. We usually have meat, cheese, some vegetables and fruit at home. I think our local grocery food store is rather good because we can buy everything we need there.

By the way, you also wrote about a school trip to the national park. When will the trip start? What are you going to see there? How long will the trip last?

Well, that's all for now. Keep in touch.

Yours,  
Helen

(116 слов)

You have received a letter from your English-speaking pen-friend **Molly** who writes:

...Yesterday my mom asked me to look after my little sister and her two friends. **Babysitting is tough, don't you think so? What do you usually do if they ask you to look after little kids? Would you like to be the only child in the family, and why?**

Oh, I have some great news! I am going to stay with my cousin in New York for a week ...

Write a letter to **Molly**.

In your letter

- answer her questions
- ask 3 questions about **her cousin**

Write **100–140 words**.

Remember the rules of letter writing.

Moscow  
Russia  
16/06/2020

Dear Molly,

Thanks a lot for your letter. It was great to hear from you again.

In your letter you ask me about babysitting. I think babysitting is exciting. I usually play with my little sister and read different books to her if my parents ask me to look after her. It's always fun! As for me, I wouldn't like to be the only child in the family because it seems boring to me.

By the way, you also wrote about your cousin. How old is your cousin? What is your cousin's name? What does she like to do in her free time?

Well, that's all for now. Hope to hear from you soon.

Yours,  
Helen

(119 слов)

## Полезные советы:

Адрес отправителя и дата располагаются в правом верхнем углу, причём дата располагается под адресом.

Можно использовать краткий или полный вариант написания адреса, а также другие принятые в англоязычных странах способы написания даты.

Обращение располагается на отдельной строке, выделяется запятой. В обращении используется то имя, которое дано в задании.

## Полезные советы:

Первый абзац письма должен содержать фразы, выражающие благодарность за полученное письмо и ссылку на предыдущие контакты с другом по переписке, что является обязательными компонентами.

Предложенные в образце фразы можно заменить на синонимичные.

## Полезные советы:

Во втором абзаце письма дайте ответы на вопросы друга по переписке, при этом не забывая начать абзац с логического перехода.

Рекомендуется отвечать на вопросы **в том** порядке, в котором они заданы **в тексте задания**. Это поможет не пропустить вопрос, обратить внимание на его детали.

**Обращайте особое внимание на двойные вопросы.**

## Полезные советы:

При ответе на вопросы друга по переписке можно пользоваться формулировками этих вопросов из текста-стимула. Так вы будете уверены, что отвечаете точно и чётко на поставленный вопрос, а кроме того, воспользовавшись готовой конструкцией предложения, развернув её из вопросительной в повествовательную форму, сделаете меньшее количество лексико-грамматических ошибок.

## Полезные советы:

Тема для вопросов другу по переписке прямо сформулирована в части инструкции к заданию, которая следует после письма-стимула.

Убедитесь, что ваши вопросы соответствуют заданной теме.

## Полезные советы:

В четвертом абзаце не забудьте дать фразу, **выражающую надежду на продолжение общения.** Эту фразу можно **писать на отдельной строчке.**

## Полезные советы:

Заканчивая письмо, также нельзя забывать о заключительной фразе и подписи, которая в соответствии с неофициальным стилем письма должна содержать только имя.

Нельзя использовать в подписи фамилию и отчество, а также подписывать письмо фамилией.

Завершающую фразу выделяем запятой.

После подписи точку **НЕ** ставим.

## Полезные советы:

В формулировке задания указан объём будущего письма: от 100 до 140 слов.

**Приучите себя считать слова.**

Старайтесь не отклоняться от заданного объема.

## Полезные советы:

Кроме содержания и организации текста в ответе на задание 39 оценивается языковое оформление текста, а именно грамматика, лексика, орфография и пунктуация.

**Важно научиться видеть и исправлять ошибки в своём тексте.** Приучите себя исправлять ошибку, аккуратно зачёркивая неверную букву, слово, словосочетание и надписывая верные сверху, между строчками.

Запомните: **всегда проверке подлежит последний вариант!**

# Вопросы для самопроверки

- Количество слов в письме не менее 90, но и не более 154;
- Краткий адрес расположен в правом верхнем углу;
- Дата расположена под адресом ;
- Обращение на отдельной строке и отделено запятой;
- Выражена благодарность за полученное письмо;
- Есть фраза, показывающая, что общение уже продолжается некоторое время;
- Есть ответы на все вопросы, заданные другом по переписке;
- В письме четыре абзаца, обозначенные красной или пропущенной строкой;
- Слова-связки используются. Есть два логических перехода между абзацами;
- В отдельном абзаце заданы три встречных вопроса другу на заданную тему;
- Выражена надежда на продолжение общения;
- Есть завершающая фраза неофициального стиля, после неё стоит запятая;
- Есть подпись – только имя (без фамилии) на отдельной строке, после неё не стоит точка.